



# ANDERSON PRIMARY SCHOOL

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10 January 2024

Dear Parents/Guardians,

## **Important School Safety and Security Protocols**

Ensuring the safety and well-being of our students remains our top priority as we embark on the new school year. Your cooperation in adhering to the following measures is crucial:

### **Student Well-Being**

Should your child feel unwell, we kindly request that they remain at home and seek necessary medical attention. Should your child be unwell or develop flu-like symptoms while in school, we will contact you to fetch your child home. Let us do our part to exercise personal and social responsibility and stay safe. We appreciate your support!

### **Security Within the School**

For the security of all within our premises, all visitors are required to register at the security counter before reporting to the General Office for assistance. Please ensure the visible display of the visitor pass provided while on the school grounds and refrain from walking around the school compound. Our team at the General Office will assist you with any queries, if needed.

For parents/guardians who wish to have vehicular access to the school compound for picking up/dropping off your child/ward, you will need to display the registered serialised car decal prominently on the windscreen of your vehicle. For those who have yet to register, please do so by completing a short road safety quiz at <https://go.gov.sg/roadsafetyquiz> or access the quiz via the QR code.



You can submit the car decal application form only after you have submitted the quiz. Our admin team will process the application and pass the car decal to your child/ward when it is ready.

## Road Safety and Traffic Management

Your cooperation in driving safely within the school compound and along the road adjacent to the school is essential. Please strictly adhere to traffic regulations and follow instructions provided by our staff and security personnel on duty.

Emphasizing the importance of road safety to your child is crucial. Encourage them to use the pedestrian crossings, practice the Kerb Drill when crossing the roads, obey traffic signals, and avoid distractions like playing or using personal devices when crossing the road.

During morning drop-offs by vehicle, please drop your child at the school foyer. To minimize traffic congestion, remind your child to get his/her bag ready so that he/she can exit the vehicle swiftly upon reaching the school foyer.

## Dismissal Procedure

In fostering a sense of orderliness during dismissal, we would like to share our dismissal procedure:

Mode of Pick Up	Dismissal Procedure		
<b>Pick-up by Vehicle</b>	<ul style="list-style-type: none"><li>• Display the school car decal visibly on your windscreen. For decal registration, please contact the General Office.</li><li>• Time your arrivals to prevent traffic queues along AMK Ave 9. The school gate will open for vehicles after the departure of school buses, usually around 20 minutes after dismissal.</li><li>• Instruct your child to watch out for your vehicle to facilitate smooth traffic flow.</li></ul>		
<b>On Foot</b>			
	<b>Level</b>	<b>Dry Weather</b>	<b>Wet Weather</b>
	P1	Gate A	Gate A
	P2	Gate C	Gate E
	P3 to P6*	Gate A and Gate E	Gate A and Gate E
*P3 to P6 students will be dismissed at 1.35pm to allow the younger students (P1 and P2) to exit first. Please inform your child in advance on the designated gate for pick up.			
We seek parents'/guardians' support and cooperation in a safe and orderly dismissal procedure.			
Please refer to attachment Annex A on the location for the gates.			

Your cooperation and support in reinforcing these safety protocols are appreciated and contribute significantly to the well-being and overall safety of our school community.

Thank you.

Your faithfully,

Jasmine Tan  
Vice-Principal (Admin)